



- The following set of instructions is for **Individual** registration “not” Groups.



HOC uses a 3rd party for “online” registration.
“OrienteeringOnLine.net” (OOL)

Steps:

1. You will “Register” with OOL (Create an account)
2. Register for an HOC event. (Jones Forest)



Step #1: Register/Create an account

- Go to www.orienteingonline.net/register.aspx
- You will need to provide an email address and create an account password.

Email: Password:

OrienteeringOnline.net registration

Please fill in all the boxes and click submit button.

First name:

Last name:

Email:

Retype email:



Type the code shown:

Show another code

Fill in form: Information & Code
< Submit >



STEP# 2: Register for a HOC event.

Go to our HOC website to the **Jones Forest 2020** event page.

Click on: **STEP#1: REGISTER**

REGISTRATION BASICS:

We use an online registration system for our entries. (Tutorials below)

- Review our [Payment/Refund Policy](#)
- All Group leaders should register all of their participants
- All Groups of 4 or more should arrange **one payment** for all members
- [Group Registration-Tutorial](#)
- [Individual Registration-Tutorial](#)

You will be sent to
 “OrienteeringOnLine”
 Jones Forest registration page.

STEP #1: REGISTER

STEP #2: PAYMENT

- Do not make payment without registering first
- [Pay online](#) with Credit Card or PayPal account
- Pay at event: (make checks payable to “Houston Orienteering Club”)
- Credit Card **“not”** accepted at event

STEP #3: WAIVER

Every participant must have a completed **waiver** prior to competing. If the participant is under 18, the waiver must be signed by their parent or legal guardian.



Email: Password:

[Register](#) [Forgot password](#)

Basic info

Houston OC -Jones State Forest (4826)

Click on "Register for this competition" to make entry for yourself and/or your club.

Competition info:

Competition name:	Houston OC -Jones State Forest
Start date:	22.02.2020
End date:	22.02.2020
Entry dates:	22.02.2020
Organizer:	Houston Orienteering Club
Country:	United States
Location (city, area, ...):	W G Jones State Forest, Conroe, TX
Competition website:	https://hoc.orienteeringusa.org
Email:	hoc@orienteeringusa.org
Number of stages:	1
Electronic punching:	SportIdent
Use our online entries system:	Yes
Classes:	M-14, M15-18, M19+, F-14, F15-18, F19+

Entries:

- [Entries by name](#)
- [Entries by classes](#)
- [Entries by countries](#)
- [Entries by clubs](#)

Click on: < "Register for this competition" >



In order to register for this competition you must first log in.
If you don't have a profile yet, you will need to [register](#) first.

Email:

Password:

Login

LOGIN with email & password

If you don't have an account yet, please [register here](#).



Houston OC -Jones State Forest (4826) -> Entries

Message from organizer:

Ensure you select the correct class

- M-14 and F-14 male or female competitors who are 14 years old and younger as of December 31
- M15-18 and F15-18 male or female competitors who are 15 to 18 years old as of December 31
- M19+ and F19+ male or female competitors who are 19 years old and older as of December 31

Event Details: <https://hoc.orienteeringusa.org/event/jones-state-forest-2020/>

Waiver Procedure: <https://hoc.orienteeringusa.org/event/jones-state-forest-2020/>

Payment Options:

1. New! Payment/Refund Policy: Please read!
2. Pay online with a Credit Card or PayPal account by visiting the page above.
3. Pay at the event (Make checks payable to "Houston Orienteering Club")
4. Credit Card "not" accepted at the event.

contacthoc@orienteeringusa.org If you have any questions or problems!

IMPORTANT:
Class = Gender & Age

Instructions:

First select competitors and then add or remove them from the competition list.
 After you add competitors to competition, make sure that you have set all the details correctly! You can only set competitors' details after clicking Edit at the left side of competitor's row.
 When you edit competitors, you can not change their names, since they are linked to competitors' profile.
 Hint: you can hit the "Enter" key on your keyboard to update data (when in edit mode) and make the next row editable. This way of work is faster than using the mouse only. You can also use ESC key to exit edit mode.

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Registering runners for :

Select: Individuals/No club

#	#	First name	Last name	Year of birth	Chip number	Class	HOC Member ?	Epunch	Waiver Submitted
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Houston OC -Jones State Forest (4826) -> Entries

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contacthoc@orienteeringusa.org If you have any questions or problems!

You do not have permissions to add other members of this club to competition, but you can add/remove yourself from competition by clicking buttons below. Make sure that after you register yourself for competition, you set all the details correctly.

Registering runners for :

Click: "Register myself for this competition"

#	First name	Last name	Year of birth	Chip number	Class	HOC Member ?	Epunch	Waiver Submitted
No data to display								





Now enter your information by using:
“Edit” to enter/change information.
“Update” to **save** your changes.

contacthoc@orienteingusa.org If you have any questions or problems!

Instructions:

First select competitors and then add or remove them from the competition list.

After you add competitors to competition, make sure that you have set all the details correctly! You can only set competitors' details after clicking Edit at the left side of competitor's row.

When you edit competitors, you can not change their names, since they are linked to competitors' profile.

Hint: you can hit the "Enter" key on your keyboard to update data (when in edit mode) and make the next row editable. This way of work is faster than using the mouse only. You can also use ESC key to exit edit mode.

Registering runners for "Individuals/No club"

#	#	First name	Last name	Year of birth	Chip number	Class	HOC Member ?	Epunch	Waiver Submitted

Check: First & Last Name, Year of Birth: Should already be entered for you.

Enter: Chip/Epunch# : If your club owns Epunch/s enter the number/s here

Note: If you are going to "rent" leave this box empty. HOC will assign Epunch#.

Select: Class: Based on Gender & Age (See message above for details.)

HOC Member? If you are an HOC member, you will save \$2 off your entry fee.

Waiver Box: We created this box for Group Clubs.



Remember:

You may change/delete your “Jones Forest” information at anytime, as long as HOC registration is OPEN!

(Don't wait until the deadline to make your changes.)

Registration Closes: Thursday February 20,2020 at 8:00 PM!

You will no longer be able to make changes “yourself.”

You will have to contact HOC to make any changes.



REGISTRAR:

If you have questions or problems, use the **HOC Contact form.**